

Summit Township April 6, 2021 Monthly Meeting
Supervisors: William Agnew, Lud Zarembinski, Jerauld Smith

The Regular meeting of the Summit Township Board of Supervisors was held on April 6, 2021 at 10956 Plum Street, Harmonsburg PA. Those present were Supervisors William Agnew, Jerauld Smith and Ludwig Zarembinski. Also in attendance were outgoing Secretary/Treasurer Brenda Braden and incoming Secretary/Treasurer Janelle Agnew, Code Enforcement Officer Richard Swihart, Engineer Ashley Porter and Solicitor Brian Cagle.

Bill Agnew called the meeting to order at 7:00 pm with the Pledge to the Flag.

Bill Agnew motioned to approve the minutes of the March 2, 2021 meeting as presented. The motion was seconded by Lud Zarembinski. Motion carried.

VISITOR RECOGNITION/PUBLIC COMMENT – Those present were Richard Wallace, Michael Strong, Rick Copeland, Dale Nolf, Donna Byers, James Tolbert, Jaclyn McCoy (ACM Foundation), Todd Joseph (CL Park), David Schaefer (CN) and Roseanne Staab (CN).

James Tolbert spoke regarding access to lakefront properties, water drainage, and traffic safety concerns within the Conneaut Lake Park area.

Todd Joseph addressed concerns of Mr. Tolbert and others. He spoke of plans to hold future events at Conneaut Lake Park with promising outlook of revenue generation for the township.

Jaclyn McCoy confirms plans are still in the works for the proposed playground at Gibson Park.

ENGINEERS REPORT – Ashley Porter, PCE Consulting Engineers

Ashley Porter updated the supervisors on the status of the Gibson Park renovations and the DCNR grant. Lud Zarembinski motioned to approve the Agreement for Professional Services for Gibson Park. Jerauld Smith seconded the motion. Motion carried.

Pavilion 3 and restroom construction projected to commence midsummer. The plan is to complete the restroom and pavilion projects this year. Residents with a reservation for Pavilion 3 will be able to use it until renovations begin. Then reservations will be transferred to Pavilion 4.

HOUSING CODE/SHORT TERM RENTAL REPORTS – Richard Swihart

No new code enforcement letters were sent but compliance of old letters are being monitored. One Short Term Rental License was issued, one pending, and one incomplete.

ZONING REPORT – Randy Fyock

There were 12 demo permits issued within Conneaut Lake Park; two of which were pulled. One demo permit was issued for the Russ Pavilion. There were 27 building project inquiries, two new homes and three garage/additions.

ROAD DEPARTMENT –

The Engineer will do a bridge inspection for the proposed Act 13 project to replace the Agnew Road Bridge in poor condition next year. Cold patch was applied on Townline Rd and Agnew Rd and 2B was spread on Beagle, Hindman, Agnew, and Thompson. The drag was used on Phelps, Golf Course, Putnam, Williams, Sportsman, Beagle, and Agnew roads. Both F550s were washed and the JCB backhoe was greased. The 2006 Int'l, and JD backhoe were washed & greased. The 1995 Alamo was greased and wiring was worked on. The ditcher received new blades, planers had wheel bearings checked, and the broom received new bristles. Two COG meetings were attended this month at West Mead regarding black top.

SECRETARY REPORT

The American Rescue Act allocation of \$190,000 will be distributed to the township in equal amounts during 2021 and 2022. It's unclear at this time what the funds can be used for.

It was noted that Northwest Insurance was bought out by USI Insurance Services.

UNFINISHED BUSINESS

No action was taken at this time on the removal of the underground storage tanks.

Motion by Jerauld Smith to award the bid for Agnew Road paving to Shields Paving at a contract total of \$106,580. Seconded by Lud Zarembinski, motion carried.

Next meeting the Solicitor will provide an agreement regarding the resident's contribution to Agnew Road project.

Lud Zarembinski motioned to award the aggregate bids as follows with Meadville Redi-Mix bid contingent upon total cost verification. Jerauld Smith seconded the motion. Motion carried.

Supplier	Material	Quantity	Price per ton	Total Cost
M&M Lime	#8 limestone	500	33.08	16,540.00
Hillside Stone	2B to pit	1000	17.50	17,500.00
*Meadville Redi-Mix	2RC to pit	2000	10.92	21,840.00
Hillside Stone	2A to pit	1500	14.75	22,125.00
Hillside Stone	2A tailgated	2000	15.00	30,000.00
M&M Lime	R4 limestone	200	32.33	6,466.00

NEW BUSINESS

Motion by Bill Agnew to hold Safety Committee Meetings at 6:45PM prior to monthly meeting. Motion second by Jerauld Smith. Motion carried.

Clean-up day roll off cost of \$590 flat rate was noted. Passenger tires will be collected at a cost of \$4. Motion by Jerauld Smith to approve acceptance of 20 gal propane tanks at a cost of \$1/each to be picked up by Harned Oil. Motion second by Bill Agnew. Motion carried.

Motion by Bill Agnew to adopt the Crawford County 2020 Hazard Mitigation Plan, Municipal Adoption Resolution No. 2021-1. Motion second by Lud Zarembinski. Motion carried.

Motion by Bill Agnew to appoint Janelle Agnew to the Secretary/Treasurer position at \$15/hr retroactive to her first day with benefits available. Bond to be set at \$500,000. Motion seconded by Lud Zarembinski. Motion carried. Bill Agnew, on behalf of Summit Township, voiced his gratitude to Brenda Braden thanking her for a job well done as Secretary/Treasurer. Lud and Jerry also expressed their thanks and appreciation.

Motion by Bill Agnew to add Janelle Agnew as an authorized check signer and administrator on all Summit Township bank accounts. Motion seconded by Lud Zarembinski. Motion carried.

Motion by Lud Zarembinski to allow Gibson Park rental fees from 2020 cancelled rentals to carry over and be applied towards 2021 rentals. Motion seconded by Jerauld Smith. Motion carried.

Motion by Lud Zarembinski to approve a joint road sign bid with Sadsbury and Vernon Townships. Motion second by Jerry Smith. Motion carried.

Bill Agnew made a motion to set the public hearing for the Conneaut Lake Park Liquor License Transfer for April 22nd at 6:00 PM. Jerauld Smith seconded the motion. Motion carried.

Bill Agnew announced that after about a year the 2019 audit was completed with no findings at the end of January 2021. The 2020 audit was completed in two weeks with no findings.

Motion by Bill Agnew for approval of the bills & Treasurer's Report, with bank statements on hand for review. Motion seconded by Jerauld Smith, motion carried.

With nothing further presented to the board a motion to adjourn was made by Bill Agnew. Motion second by Lud Zarembinski, motion carried. The meeting adjourned at 8:27 pm.

Minutes submitted by:

Secretary/Treasurer Janelle Agnew Signature: _____