

**Summit Township June 1, 2021 Monthly Meeting**  
Supervisors: William Agnew, Lud Zarembinski, Jerauld Smith

The Regular meeting of the Summit Township Board of Supervisors was held on June 1, 2021 at 10956 Plum Street, Harmonsburg PA. Those present were Supervisors William Agnew, Jerauld Smith and Ludwig Zarembinski. Also in attendance were Secretary/Treasurer Janelle Agnew, Code Enforcement Officer Richard Swihart, Zoning Officer Randy Fyock, Engineer Ashley Porter and Attorney Jeff Youngs (filling in for Solicitor Brian Cagle)

Bill Agnew called the meeting to order at 6:58 pm with the Pledge to the Flag.

Bill Agnew motioned to approve the minutes of the May 4, 2021 meeting as presented. The motion was seconded by Lud Zarembinski. Motion carried.

**VISITOR RECOGNITION/PUBLIC COMMENT**

Those present were Dan O'Meara, Jim Handy, Jason Walker(sp?), Bill Lucot, Donna Byers, Dale Nolf, Gaynel Sickles, Pat Shivel(sp?), Brian Lyauty, James Tolbert, David Schaefer (CN), and Roseanne Staab (CN).

Lengthy discussion took place regarding a paper road, rights of way and property ownership in relation to Conneaut Lake Park (CLP). Pertaining to the road(s) in question, residents were advised that if the road is not a dedicated township road, then the issue is a private matter. Research is required and legal ownership must be resolved.

Donna Byers voiced a complaint about the tall grass not being mowed on the corner lot in Harmonsburg. The township will attempt to contact the property owner who is believed to be residing in Florida.

James Tolbert offered thanks to the township for a successful cleanup day.

Gaynel Sickles put in a request to have Golf Course Road paved referencing the Agnew Road project. Lud Zarembinski provided information regarding the process and timeline advising it is too late for 2021 but conceivable for 2022 if the budget permits after measurements are taken and costs determined.

**ENGINEERS REPORT** – Ashley Porter, PCE Consulting Engineers

Met with Jaelyn McCoy and the playground equipment representative. The playground fits with the master plan. Ground leveling required. Waiting for anticipated playground equipment sale, possibly June.

DCNR reviewed Gibson Park Pavilion 3 and Restroom bidding and construction documents. Carter Lumber is looking into current COSTARS contract with corporate. Wilson's Lumber also an option. Ashley suggested authorization of a maximum amount of \$8,451.30. Lud Zarembinski motioned to approve the Ashley's suggested authorized amount. The motion was seconded by Jerry Smith. Motion Carried.

**HOUSING CODE/SHORT TERM RENTAL REPORTS** – Richard Swihart

3 letters sent: 2 concerning grass and 1 regarding trash. Meeting with Shadyside Campground. Future Short-Term Rental possible.

**ZONING REPORT** – Randy Fyock

56 zoning related calls. 3 demo permits; 2 Snow Water, 1 house. 2 new home permits. CLP projects permits and inspections. 2 permits to CLP for new buildings.

## **ROAD DEPARTMENT –**

Dirt roads were spot graded. Mowed road berms. Cleaned ditches Inlet, Robinson, Pachuk, and Agnew Roads. Cold patched potholes in tar and chip roads. Applied spot gravel to Agnew Road. Put in #2 driveway pipes on Beagle Roads. Mowed at Buildings #1, #2, pit, and behind school.

Equipment Maintenance as follows:

2019 F550: washed

2011 F550: washed

2006 Int'l: washed

Alamo F1995: greased

Ditcher: greased

John Deere: greased, washed

2012 JCB BH: greased, washed

Grader: greased

Ferris Mower: greased

Provided pricing for spreaders. SEI had best price at \$5125 each. Salt brined requested for dust control.

## **SECRETARY REPORT**

Bill Agnew, Jerry Smith, and Janelle Agnew attended an American Rescue Plan Act (ARPA) informational meeting hosted by Crawford County Planning. Application to be completed by the township June 2021.

## **UNFINISHED BUSINESS**

Paperwork was submitted to the DEP for the removal of the underground storage tanks.

Dale Nolf signed agreement for resident's contribution to Agnew Road project and issued check to township in the amount of \$53,290.

## **NEW BUSINESS**

Motion by Lud Zarembinski to approve SEI bid for spreaders. Motion second by Bill Agnew. Motion carried.

Motion by Bill Agnew to approve purchase of salt brine for dust control from Seneca Mineral. Motion second by Lud Zarembinski. Motion carried.

Motion by Lud Zarembinski to approve direct invoice for the GASB Report recommended for effective management of PSATs Pension. Motion second by Bill Agnew. Motion carried.

Motion by Bill Agnew to set Zoning Officer Randy Fyock's compensation at \$8,000 plus mileage for the remainder of 2021 with all permit fees going to the township. Motion second by Jerry Smith with Lud Zarembinski abstaining.

Motion by Bill Agnew for approval of the bills & Treasurer's Report, with bank statements on hand for review. Motion seconded by Jerauld Smith, motion carried.

With nothing further presented to the board a motion to adjourn was made by Bill Agnew. Motion second by Lud Zarembinski. Motion carried. The meeting adjourned at 8:32 pm.

Minutes submitted by:

Secretary/Treasurer Janelle Agnew    Signature: \_\_\_\_\_